

**MCPS 9145.1 Fresh Produce RFP
19.0 INVOICE DETAIL EXAMPLE**

ATTACHMENT E

VENDOR NAME
INVOICE DETAILS
04/24/2023-04/28/2023

Ticket #	Location #	Location	Item	Description	Unit	Product of	Unit Quantity	Unit Price	Net Amount	Delivery Date
1234249	249	Clarksburg HS	A01	Apples, Red	125 count/case	USA	1	\$ 27.52	\$ 27.52	04/24/2023
1234249	249	Clarksburg HS	P02	Pepper Strips, Assorted Colors, Cup with Ranch Dressing	3 oz single serving	Canada/Mexico	450	\$ 1.92	\$ 864.00	04/24/2023
1234249	249	Clarksburg HS	T03	Tomatoes, Grape, Cup with Ranch Dressing	3 oz single serving	USA	650	\$ 1.09	\$ 708.50	04/24/2023
1236249	249	Clarksburg HS	C06	Celery Sticks, cup	3 oz single serving	USA	1,000	\$ 0.98	\$ 980.00	04/26/2023
1236249	249	Clarksburg HS	FF1	Fresh Fruit, Assorted, Cup	3 oz single serving	USA	850	\$ 1.49	\$ 1,266.50	04/26/2023
		Subtotal Location 249					2,951		\$ 3,846.52	
1235815	815	Kennedy HS	C02	Carrot Baby, Pre-Packaged	100, 2 oz pkgs/case	USA	1	\$ -	\$ -	04/25/2023
1235815	815	Kennedy HS	FV1	Fresh Vegetable, Assorted, Cup with Ranch Dressing	3 oz Single Serving	USA	1	\$ -	\$ -	04/25/2023
		Subtotal Location 815					2		\$ -	
1234979	979	DFNS Warehouse	B01	Bananas	120 count; 40#/case	Guatemala	4	\$ 18.50	\$ 74.00	04/24/2023
1234979	979	DFNS Warehouse	G01	Grapes, Red	18#/case	USA	10	\$ 49.32	\$ 493.20	04/24/2023
1234979	979	DFNS Warehouse	RL1	Lettuce, Romaine, Chopped	6.2# bags/case	USA	34	\$ 22.00	\$ 748.00	04/24/2023
1235979	979	DFNS Warehouse	A01	Apples, Red	125 count/case	USA	1	\$ 27.52	\$ 27.52	04/25/2023
1235979	979	DFNS Warehouse	B01	Bananas	120 count; 40#/case	Guatemala	1	\$ 18.50	\$ 18.50	04/25/2023
1235979	979	DFNS Warehouse	P05	Pears, Fresh	110 count/carton	USA	1	\$ 39.90	\$ 39.90	04/25/2023
1237979	979	DFNS Warehouse	B06	Broccoli Florets	3# bag	USA	4	\$ 16.23	\$ 64.92	04/21/2023
1237979	979	DFNS Warehouse	S11	Salsa, Fresh	6.16 oz/case	USA	2	\$ 15.42	\$ 30.84	04/21/2023
		Subtotal Location 979					57		\$ 1,496.88	
Grand Total							3,010		\$ 5,343.40	

Note: Weekly spreadsheet invoices will be sent to DFNSaccounting@mcpsrd.org in Excel file format with fields/information as shown above.
Each invoice will contain two separate tabs, a detailed tab and a summary tab. This is an example of the DETAILED tab.

MCPS 9145.1 Fresh Produce RFP
19.0 INVOICE SUMMARY EXAMPLE

ATTACHMENT E

VENDOR NAME
INVOICE SUMMARY
 04/24/2023-04/28/2023

Item	Description	Unit	Sum of Unit Quantity	Sum of Net Amount
A01	Apples, Red	125 count/case	2	55.04
B01	Bananas	120 count; 40#/case	5	92.50
B06	Broccoli Florets	3# bag	4	64.92
C02	Carrot Baby, Pre-Packaged	100, 2 oz pkgs/case	1	0.00
C06	Celery Sticks, cup	3 oz single serving	1,000	980.00
FF1	Fresh Fruit, Assorted, Cup	3 oz single serving	850	1,266.50
FV1	Fresh Vegetable, Assorted, Cup with Ranch Dressing	3 oz single serving	1	0.00
G01	Grapes, Red	18#/case	10	493.20
P02	Pepper Strips, Assorted Colors, Cup with Ranch Dressing	3 oz single serving	450	864.00
P05	Pears, Fresh	110 count/carton	1	39.90
RL1	Lettuce, Romaine, Chopped	6 2# bags/case	34	748.00
S11	Salsa, Fresh	6 16 oz/case	2	30.84
T03	Tomatoes, Grape, Cup with Ranch Dressing	3 oz single serving	650	708.50
Grand Total			3,010	5,343.40

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Type of Pricing	Item Description	Specification	Pack Size	Annual Estimate Based on Pack Size	Sell Price (Fixed)*	Service Fee	Deviations from Item Specifications/Pack Size
Service Fee	Apples, Fresh Seasonal	US Fancy, not waxed, seasonal, tray packed in case	113-138 count/case	7,000 cases			
Service Fee	Apples, Green	Sliced, ready to eat.	100 - 2 oz. pkgs/case	100 cases			
Service Fee	Apples, Red	Sliced, ready to eat.	100 - 2 oz. pkgs/case	500 cases			
Service Fee	Bananas	Regular, yellow variety, free from bruising, excessive scars, internal discoloration and over ripeness, 90% free of blemishes, Stage 4 ripeness.	100- 120 count; 40#/case	8,000 cases			
Service Fee	Blueberries	US #1: plump, well-colored berries. No evidence of weeping, shriveled or dried berries.	12 pints per flat	25 flats			
Fixed Price	Broccoli Florets	US #1: Compact clusters, dark green color, small buds.	3#/bag	3,500 bags			
Fixed Price	Broccoli Slaw Mix	Vegetable slaw made from US #1 broccoli and carrots. Fresh cut/shredded, free from wilt, discoloration and moisture.	3#/bag	500 bags			
Service Fee	Butternut Squash, Cubed	Fresh butternut squash, yellow-orange in color, cut 1/2" dice.	4-2.5#pkgs/case	250 cases			
Service Fee	Cabbage, Green or Red	US #1: well trimmed heads with well formed, smooth, even colored, compact leaves. Firm, heavy for size and free from insects, wilting or discoloration.	50#/bag	5 bags			
Fixed Price	Cantaloupe Melon, Cubed	US #1 or better; fresh cut	5#/case	1,200 cases			
Service Fee	Cantaloupe Melon, Whole	US #1 or better; well netted, not overripe or soft, free from scarring, salmon or orange color.	each	10 each			
Service Fee	Cantaloupe Melon, Whole	US #1 or better; well netted, not overripe or soft, free from scarring, salmon or orange color	12 count/case	100 cases			
Service Fee	Carrot Baby, Pre-Packaged	Individually packaged, ready to eat, smooth, firm exterior, vibrant orange to red orange	72- 3 oz. pkgs/case	10,000 cases			
Service Fee	Carrot Baby, Pre-Packaged	Individually packaged, ready to eat, smooth, firm exterior, vibrant orange to red orange color.	100- 2 oz. pkgs/case	500 cases			

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Fixed Price	Carrot, Sticks	US #1: Washed and peeled, cut in pieces of approximately 4" long x 1/4"-1/2" wide and uniform in size. Product shall be 100% free of peel, slivers, moisture or dehydration as evidenced by whitening.	4-5#/case	50 cases			
Fixed Price	Carrots Shredded	US #1: Washed, and peeled, shredded. Product shall be 100% free of peel, slivers, moisture or dehydration as evidenced by whitening on cut edges.	5#/case	500 cases			
Service Fee	Carrots, Baby, 1# Bulk Pack	US #1: ready to eat baby carrots. Product shall be 100% free of peel, slivers, moisture or dehydration as evidenced by whitening on cut edges.	30-1# pkgs/case	50 cases			
Fixed Price	Carrots, Diced	US #1: Washed, and peeled, small cut dice. Product shall be 100% free of peel, slivers, moisture or dehydration as evidenced by whitening on cut edges.	4-5#/case	500 cases			
Fixed Price	Cauliflower Florets	US #1: Florets creamy white in color with clean, firm and compact buds. No evidence of spotted, dried, discolored or bruised buds.	3#/case	500 cases			
Service Fee	Celery	US #1, Pascal or Green; Washed and cut into approximately 4" long x 1/2" wide pieces and uniform in size. Made from bottom of stalks only and be free from tough strings and discoloration, leaves, small branched ends and moisture.	30 count/case	20 cases			
Fixed Price	Celery, Diced	US #1, Pascal or Green, Crescent Cut; Washed and cut, uniform in size. Made from bottom of stalks only and free from tough strings and discoloration.	4-5#/case	500 cases			

Fixed Price	Celery Sticks	US #1, Pascal or Green: Washed and cut into approximately 4" long x 1/2" wide pieces and uniform in size. Made from bottom of stalks only and free from tough strings and discoloration, leaves, small branched ends and moisture.	4-5#/case	2,500 cases			
Service Fee	Clementine's	US #1: uniform orange color, no blemishes or wrinkles. Vegetable slaw made from US #1 shredded white or green cabbage and shredded carrots. Fresh cut, free from wilt, discoloration and moisture.	108 count/case	2,000 cases			
Fixed Price	Cole Slaw Mix	US Extra #1 or better, fresh cut, uniform sized slices, free from soft spots, discoloration and any signs of spoilage.	5#/case	500 cases			
Service Fee	Cucumbers, Sliced	US Extra #1 or better, firm, uniform shape, 1 1/2 " - 2" diameter, 6"-9" long, even dark green color, slicing type, free from soft spots, shriveling and discoloration.	2 - 2.5#/case	9,500 cases			
Service Fee	Cucumbers, Whole	US Extra #1 or better, firm, uniform shape, 1 1/2 " - 2" diameter, 6"-9" long, even dark green color, slicing type, free from soft spots, shriveling and discoloration.	10#/case	1,500 cases			
Service Fee	Fresh Fruit Cup, Assorted Cut Fruit	2-3 oz. Single Serving. Ready to Eat. Varieties to be determined.	Pack Size to be determined.	8,500 servings delivered weekly for 35 weeks (Fresh Fruit & Veg Program Schools)			
Service Fee	Fresh Vegetable Cup, Assorted Cut Vegetables	2-3 oz Single Serving. Ready to Eat. May be served with or without 1 oz Ranch Dressing. Varieties to be determined.	Pack Size to be determined.	8,500 servings delivered weekly for 35 weeks (Fresh Fruit & Veg Program Schools)			
Service Fee	Fresh Cut Fruit or Vegetable Snack Pack	2 oz. Snack Pack, Varieties to be determined.	100/case	10,000 cases			
Service Fee	Garlic, Fresh	Fresh, common, white skinned, unpeeled heads. Free from defects and mold.	1# bag	10 bags			
Service Fee	Grapefruit, Pink	US #1 or better; Ruby Red, medium size, firm, heavy for size, fine textured skin, free from damage, scars and discoloration.	40 count/case	50 cases			

Service Fee	Grapes "Lunch Bunch", seedless	Individual 2.75 oz packages washed and ready to eat seedless grapes.	100 count/case	3,500 cases				
Service Fee	Grapes, Green or Red	US Fancy Table, seedless, well colored with plump berries, true varietal color.	18#/case	500 cases				
Service Fee	Herbs, Fresh Basil	Consistent color, high leaf to stem ratio, leaves firmly attached to stem, free from discolored, bruised, limp or flowering leaves.	6 bunches/case	50 cases				
Service Fee	Herbs, Fresh Cilantro	Consistent color, high leaf to stem ratio, leaves firmly attached to stem, free from discolored, bruised, limp or flowering leaves.	6 bunches/case	100 cases				
Service Fee	Herbs, Fresh Parsley	Consistent color, high leaf to stem ratio, leaves firmly attached to stem, free from discolored, bruised, limp or flowering leaves.	30 bunches/case	100 cases				
Fixed Price	Honeydew Melon, Cubed	US #1: Fresh cut	5#/case	650 cases				
Service Fee	Honeydew Melon, Whole	US #1: well formed, yellowish-white to creamy rind color, free from damage.	6 count/case	10 each				
Service Fee	Kale, Chopped	Ready to eat, chopped kale, 1/2" 1" pieces, free from discoloration, wilting and moisture.	2#/case	1,500 cases				
Service Fee	Kiwi	US #1 or better; plump, with thin "fuzzy" brown skin, emerald green flesh with tiny black edible seeds. Free of wrinkles, soft spots bruises and no visible signs of damage.	36 count/case	25 Cases				
Service Fee	Lemons	US #1: firm, heavy for size, thin smooth skin.	5 count per bag	50 bags				
Service Fee	Lettuce, Iceberg	US #1: Head lettuce, cored, well trimmed, compact, light green color, crisp texture, free from damage, insect injury, discolored leaves, decay and bruising	24 heads /carton	150 cartons				
Fixed Price	Lettuce, Iceberg, Shredded	Fresh cut 1/4" strips. Free from wilt, decay, discoloration & moisture.	4-5# bags/case	1,200 cases				

Service Fee	Lettuce, Green Leaf	US#1 or better; Loosely bunched curly green leaves, crisp texture, well colored. Free from yellowing, wilting, deterioration or spotting.	24 count/case	50 cases			
Service Fee	Lettuce, Romaine	US #1: long, leaf shaped, narrow leaves with crisp texture, free from decay, wilt, discoloration and moisture.	24 count/ case	25 cases			
Fixed Price	Lettuce Romaine, Chopped	Fresh cut, green, even sized pieces, free from decay, wilt, discoloration and moisture.	6-2# bags/case	5,000 cases			
Service Fee	Limes	US #1: smooth, firm skins and even, bright color, free from bruising and discoloration.	48 count/case	50 cases			
Service Fee	Mango Chunks	Fresh cut, small to medium size pieces.	2-2.5#/case	250 cases			
Service Fee	Mescun	Assorted spring mixed greens, washed and clean, free from damage, discoloration, wilting and moisture.	3#/bag	100 bags			
Service Fee	Mushrooms, White	US #1: Medium size, whole, well-shaped, firm texture and free of spots. Free from discoloration and signs of spoilage.	10#/case	50 cases			
Service Fee	Mushrooms, White, Sliced	Made from US#1, medium size mushrooms. Free from discoloration and signs of spoilage.	12-8 oz. /case	100 cases			
Service Fee	Nectarines	US #1 or better; Rind yellow orange color; firm and plump, free from decay.	75 count/case	1,200 cases			
Service Fee	Onions, Diced	Fresh cut small size diced onions.	8 oz packages	200 each			
Service Fee	Onions, Red	US #1: Firm, well shaped, medium size red onions with dry and papery outer skin with flesh juicy and crisp. Free from green spots, decay and mold.	5#/box	75 boxes			
Service Fee	Onions, Yellow/Spanish	US #1: Firm, well shaped, medium size red onions with dry and papery outer skin with flesh juicy and crisp. Free from green spots, decay and mold.	5#/box	200 boxes			

Service Fee	Oranges, Fresh	US #1 or better; Valencia or Navel; firm, heavy for size, fine textured skin, free from damage, discoloration and decay	113 count/case	3,200 cases			
Service Fee	Peaches	US Extra #1, Yellow with red blush, firm, free of decay and injury	60/64/80 count/carton	500 cartons			
Service Fee	Pears, Fresh	Bartlett, US #1 or better, medium, free of decay, over ripeness, internal breakdown & injury	110 count/carton	2,000 cartons			
Service Fee	Pears, Red	US #1 or better; Medium size, thin-skinned and smooth texture with juicy flesh. Free of decay, over ripeness, internal breakdown & injury	110 count/carton	25 Cases			
Service Fee	Peppers, Green, Whole	US #1; firm, thick flesh with bright green color, free from shriveling, dull color and scars.	5#/box	500 boxes			
Service Fee	Peppers, Red, Whole	US #1; firm, thick flesh with bright red color, free from shriveling, dull color and scars.	5#/box	500 Boxes			
Service Fee	Peppers, Yellow, Whole	US #1; firm, thick flesh with bright yellow color, free from shriveling, dull color or scars.	5#/box	250 Boxes			
Service Fee	Pepper Strips, Green, Red, Yellow	Fresh cut julienne pepper strips, cleaned, trimmed and ready to serve. May be packed as single color or assorted colors.	2-2.5#/case	1,200 cases			
Fixed Price	Pineapple, Cubes	US#1; Caribbean or Hawaiian, fresh cut	5#/carton	100 Cartons			
Service Fee	Pineapple, Whole	US#1; Caribbean or Hawaiian, free from decay or damage.	each	12 Each			
Service Fee	Pineapple, Whole	US#1; Caribbean or Hawaiian, free from decay or damage.	6 count/case	35 Cases			
Service Fee	Plums	US Fancy, well formed, bright color, slightly firm, free from skin breaks and decay. US #1: oblong, uniform size and shape, russet brown color, free from wrinkled or wilted skins, soft or dark spots and greenish color.	45-50 count/carton	500 Cartons			
Service Fee	Potatoes, Russet		100 count/case	100 cases			

Service Fee	Potatoes, Round Red /White	US #1 or better; uniform size and shape, free from wrinkled or wiled skins, soft or dark spots and greenish color.	10# bag	15 bags			
Service Fee	Radishes	US #1; Medium size, red, round, medium size, bright color with crisp white flesh. Free from bitterness, decay and shriveling.	6 oz. bag	250 bags			
Service Fee	Salad Blend, Specialty	Ready to eat salad mix containing lettuce/greens and other vegetables for color. Product shall be crisp, free from wilt, discoloration and moisture. Flavors and varieties to be determined.	4-1.5# bags/case	3,000 cases			
Fixed Price	Salad Blend, Tossed	Ready to eat salad mix containing Iceberg, Romaine, Shredded Carrots, Red Cabbage and Radishes for color. Product shall be crisp, free from wilt, discoloration and moisture.	4-5# bags/case	3,500 cases			
Fixed Price	Salsa, Fresh	Pico de Gallo style. Tomatoes/onion/jalapeno/cilantro.	6-16 oz./case	400 cases			
Fixed Price	Spinach, Baby Leaf	US#1: Cleaned and ready to serve fresh crisp baby leaves, deep green color. Free from wilt, sand, grit, dirt, inorganic material and moisture.	2.5#/bag/case	2,000 Cases			
Service Fee	Strawberries	US #1 or better; plump, firm, bright color, free from decay, not mushy or shriveled.	8-1#per case	1,200 cases			
Service Fee	Strawberries	US #1 or better; plump, firm, bright color, free from decay, not mushy or shriveled.	1# each	50 each			
Service Fee	Tangerines	US #1 or better, deep orange color, easy to peel, medium size.	84 - 105 count	750 cartons			
Service Fee	Tomatoes, 6 x 6	US#1 or better; Stage 5, light red, hard to firm ripe, free from softness, bruises, decay, freezing and insect injury.	25#/carton	850 Cartons			
Service Fee	Tomatoes, Cherry	US#1 or better; Small, 1" across, shiny red skin and firm flesh, free from decay, freezing and insect injury.	12 pints/flat carn	10 flats/cartons			

